



Suffolk **Carpet Bowls** *Association*

**The Minutes of the Annual General Meeting of the
Suffolk Carpet Bowls Association
held at Needham Market Community Centre on Monday 18th June 2012**

The meeting commenced at 7.30pm under the chairmanship of Peter Jones.

A total of 33 members attended including representatives from the following 18 clubs, Barking, Bealings, Bentley, Bramford, Brantham, Brockley, Burstall, Claydon, East Bergholt, Gt. Blakenham, Hintlesham & Chattisham, Hoggards Green, Kelsale, Offton & Willisham, Old Felixstowe, Somersham, Stanningfield and Thurston.

1. Apologies for absence:

Capel St. Mary, Cockfield, Hundon, Stutton, Tostock, Keith Armes, Jane Pitcher, David Schofield, Jane Sago and Gill Mills (Bentley).

2. Approval of previous minutes:

The minutes of the Annual General Meeting of the 20th June 2011 were confirmed as a true record, proposed by Mick Watkins, seconded by Neil West and signed by the Vice Chairman.

3. Matters arising from those Minutes:

There were no matters arising.

4. Chairman's Report:

The Vice Chairman reported that the Chairman, Keith Armes, had asked him to congratulate both the Suffolk Team and other individuals on their performances both locally and nationally this year. He also wished to thank the Suffolk committee for all their hard work in making Suffolk the best carpet bowls organisation in the country and to thank all carpet bowlers for the money they raise for local charities. This year the association alone raised £1,100 for Suffolk Age UK.

The Vice Chairman expanded a little with some specific items.

Firstly he thanked all Suffolk clubs and players who, without exception, organise and play our sport in a really good spirit and are a credit to the game.

Secondly he thanked all those on the committee who work tirelessly to keep things running smoothly, especially Keith and Graham the treasurer and secretary. He also thanked all those on the committee who do additional work like organising and running leagues, cups, tournaments and county matches, acting as delegates or selectors, or dealing with child protection, insurance or catering and he also thanked those helpers outside of the committee, particularly Paul Daniels who runs our fantastic website and Rita Daniels and family who have run our closed tournaments so efficiently.

He went on to congratulate the Suffolk County Team, under the captaincy of Neil Jolly, on a fabulous year in winning the Eastern Counties league, the Six Counties Tournament, the ECCBA Champion of Champions and finishing second in the National Championships.

He said that the committee tries to run the sport in Suffolk for the benefit of all players at all levels and hopefully it can continue to do that and listen and respond to you the membership as the sport continues to evolve.

5. Secretary's Report:

Suffolk Carpet Bowls Association

Secretary's Report to the Annual General Meeting 18th. June 2012

Thank you Mr. Chairman.

It has been a pleasure to stand before you as Suffolk Secretary. As a committee, I feel we have continued to manage carpet bowls in Suffolk very well. I am looking forward to the coming year. I would once again like to thank my fellow officers and committee members for their continued support.

Once again, could I ask all club secretaries and club contacts to keep me informed of any changes to their details so that I can update the system. Unfortunately I received a letter recently from a club who were concerned that I had not replied to an earlier letter. This was because I had not lived at that address for three years hence the letter did not reach me. I know how important it is to keep in touch with our clubs so please keep up to date with the current contact lists.

I would like, once again to congratulate Neil Jolly and the County team on their successful performance this season. Well done Suffolk!

Lastly, I would like to thank all our clubs for their support and hope it continues next year.



Graham Robinson
SCBA Secretary

6. Treasurer's Report:

The Treasurer, Keith Jolly, presented the accounts for the year ending 30th April 2012 which again had been audited by Mr. R. Jones. Peter Jones said it was very useful to have the Over View sheet. There were no questions regarding the balance sheet and acceptance of the accounts was proposed by Marion Brown and seconded by John Varden. Keith reported that the insurance fees would remain the same as last year but requested that all fees due by July 31st should be sent direct to him and not via Jim Goodrich.

Suffolk Carpet Bowls Association AGM – 18th June 2012

Treasurers Report

Good Evening.

I assume you all have had time to peruse the balance sheet, you will see an addition to it this year. Any income or expenditure which has a 10% plus or minus variation from last year is explained.

Hopefully everyone is happy with this.

Are there any matters arising from the balance sheet?

I have received the insurance renewal premiums from Endsleigh Insurance Brokers and propose the cost of insurance remains the same as last year, £18.00 for public liability and £7.50 for a full or part set of equipment. Clubs with a carpet roller will incur an additional cost.

This year the SCBA has put in place a new procedure for the payment of annual subs etc. In previous year's league and cup fees have been sent to the match secretary, Jim Goodrich, however, **ALL PAYMENTS** will now be received by the treasurer. This will be clearly indicated in the renewal letter which all **current** club contacts will receive shortly. Please forward to the appropriate person in your club if it is not you.

The annual subscription will be increased from £25 to **£30** per club, similarly associated member clubs will be increased by £5.00.

The last increase was in 2005

Payment of fees should be received by **31st July**.

Richard Jones has agreed to audit the accounts for the year ending April 30th 2013.

This concludes my report, thank you.

7. Match Secretary's Report:

Jim Goodrich reported that he had had a few enquiries regarding the shot penalty points. He explained that this had been discussed at Committee and no action is to be taken at this time. He offered congratulations to all winning clubs and said that the Summer leagues were running smoothly.

8. Election of Officers:

All Officers remain standing apart from Peter Jones (Vice Chairman) who announced he was standing down from the Committee. As no one has come forward to take up this position it will be referred to the first committee meeting. John Varden thanked Peter and the rest of the Committee for their work throughout the past year.

President – David Schofield (Offton & Willisham)

Chairman – Keith Armes (Burstall)

Vice Chairman –

Hon. Secretary – Graham Robinson (Hoggards Green)

Hon. Treasurer – Keith Jolly (Brockley)

The above Officers were proposed by Richard Sago and seconded by John Varden.

9. Election of Committee:

As Peter Jones is retiring, we now have a vacancy for two new members.

John Varden agreed to rejoin the Committee a decision welcomed by all.

John Varden was proposed by Rita Daniels and seconded by Sally Goodrich.

The Committee for the following year is as follows –

Jim Goodrich (Claydon)

Andy Guildler (Barking)

Rita Daniels (Kelsale)

Neil Jolly (Brockley)

Sally Goodrich (Claydon)

Jane Sago (Burstall)

Richard Sago (Burstall)

Mick Watkins (Barking)

Freda Wright (Hoggards Green)

Neil West (Thurston / Stanningfield)

John Varden (Old Felixstowe)

Richard Jones will remain Hon. Auditor, proposed by Neil West and seconded by Andy Guildler.

10. Annual Membership Subscriptions:

After discussion at the last Committee meeting it was felt that the subscriptions should be increased by £5.00. Therefore member clubs will now be £30.00 and associate members £25.00. Keith reported that the last increase had been in 2005 so felt this was acceptable. The new amount will be seen on the letter regarding Insurance and Subscriptions which will accompany these minutes.

Keith has asked once again that all due monies be sent direct to him, including the remittance slip by July 31st 2012.

11. Any Other Business:

The representative from Bealings asked about the possibility of splitting the Joe Rice Cup and the Chairman's Plate competitions into East and West to cut down on the travelling in the winter months. Peter Jones explained that some clubs prefer the challenge of playing clubs out of their area. It was asked could they be played in the summer when the nights are lighter? Mick Watkins said that this may not be possible due to the fact that many club members play outdoors in the summer and some clubs take a break in the summer.

The representatives from Bramford and Hintlesham & Chattisham said their clubs would not be entering these competitions unless it was to be regionalized.

The representative from East Bergholt asked if a survey could be sent out to obtain the response from clubs.

The representative from Bealings asked if there would be any objection to playing these games at weekends. Mick Watkins said that as long as clubs concerned were happy to do this and the facilities were available there is no problem.

This will be discussed at the next Committee meeting.

Rita Daniels stated that all future Closed Championship paperwork will now be sent by e-mail whenever possible, this is due to the high cost of postage.

It was mentioned that some clubs are not receiving these e-mails. Keith Jolly pointed out we have 94 member clubs, he sends out several during the course of the year so who is receiving them? Peter Jones said he felt we have to continue with them as much as possible due to high postal costs. If clubs are not receiving information and have access to a computer please check the Suffolk Website-

www.carpetbowls.org/suffolk

Graham once again asked that all club secretaries and contacts keep him informed of any changes so that he can update the details on the contact list. A new contact list accompanies these minutes. Any changes will be sent out with regular minutes ready for clubs to amend their master copy as this will also cut down on postage.

Rita Daniels thanked everyone who had taken part in the Suffolk Championships and those who helped.

There being no other business, the Chairman thanked all clubs represented for attending. The meeting closed at 8.15pm.

SUFFOLK CARPET BOWLS ASSOCIATION
Income Expenditure for year ending 30th April 2012

<u>Bank to Start</u>			<u>Bank To End</u>		
Business Reserve	2866		Business Reserve	2867	
Current Account	3702		Current Account	861	
Cash in Hand	240	6808	Cash in Hand	270	3998
					-2810
<u>Income</u>			<u>Expenditure</u>		
	<u>2012</u>	<u>2011</u>		<u>2012</u>	<u>2011</u>
Annual Subscriptions	2430	2430	Hire of Hall	3418	1303
League Entry Fees	955	970	Pr & St	338	389
Cup Fees	105	105	Nationals		1817
Suffolk Disciplines	2144	2276	Trophies	1976	388
Insurance	2884	2731	Insurance	2663	2616
Interest	1	2	Postage	572	389
Raffle	975	895	Raffle Prizes	387	302
Sfk Trials	102	105	Champ of Champ	380	450
Charity Raffle	558	771			
Charity Competition	720	720			
Charity Donation		235	Charity Donation	2550	
EngCBA Team Subsidy	180	812	Eng CBA	100	100
Durham		2735	Durham		2735
Sundry	66	400	Sundry	103	146
Uniforms	29	52	Uniforms	152	190
ECCBA			ECCBA	554	584
Eng Triples		591	Eng Triples		591
Squad Dinner	660	720	Squad Dinner	660	720
Potters	6165	100	Potters	7286	
Donation	81		Hire of Carpets	460	460
exHofH	810		Delegate Expenses	76	139
	18865	16650		21675	13319
					-2810

Audited by Richard Jones

Signed  Dated 29/5/12

Treasurer Keith Jolly

Signed  Dated 29.5.12

SUFFOLK CARPET BOWLS ASSOCIATION

CAPITAL ACCOUNT

CURRENT ASSETS

Business Reserve Account	2867.00	
Current Account	861.00	
Cash in Hand	270.00	3998.00
Stock	1000.00	
Capital Equipment	400.00	<u>1400.00</u>
		5398.00

CURRENT LIABILITIES

Sudbury Office Supplies		66.00
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NETT ASSETS

5332.00

SUFFOLK CARPET BOWLS ASSOCIATION

Year Ending 30th April 2012

Balance Sheet Overview + or- 10%

INCOME

Charity Raffle -- a case of just less income

Charity Donation -- no sponsorship/ donations received in 2011/12

Eng CBC -- less team subsidy received, event held at Potters Leisure Resort as opposed to Blackpool

Durham -- event not held by Suffolk

Sundry -- 2011 balance sheet included additional coach fares to Nat Championships (£220) & hall re-imburement from Suffolk Squad (£102)

Uniforms -- less squad members purchasing new clothing

Eng Triples -- Event not hosted by Suffolk in 2011/12

Potters -- holding account for Suffolk squad payments for hotel accommodation

Donation -- no donations received in 2010/11

Ex Hire of Hall -- new entry this year, refers to re-imburement of hall hiring costs (ECCBA/Squad)

EXPENDITURE

Hire of Hall -- 2011/12 includes 2 paid accounts from previous year (£700)

Pr & St -- a decrease in expenditure

Nationals- no expenditure incurred

Trophies -- includes trophy cost for season 2010/11 and current year

Postage -- includes stamps bought in advance of postal rate increase

Raffle Prizes -- cost increase of raffle prizes

Champ of Champ -- reduction in Suffolk tournament subsidy

Charity Donation -- includes current year £1100 and £1450 from 2010/11 charity event

Durham -- not hosted by Suffolk this year

Sundry- general decrease in sundry costs

Uniforms -- less squad members buying new clothing

Eng Triples -- event not hosted by Suffolk

Potters -- holding account for Suffolk squad, payment for hotel accommodation

Delegate Expenses -- one less meeting attended by delegate

Roll Of Honour

2011 2012

SUFFOLK LEAGUE CHAMPIONS for the Scapa Leisure Surfaces Sheild.

WINNERS – Great Blakenham

RUNNERS UP – Barking

JOE RICE CUP

WINNERS – Barking

RUNNERS UP – Brockley

CHAIRMAN,S PLATE

WINNERS – Hoggards Green

RUNNERS UP – Tuddenham St Martin

MICK McNEIL SPORTS SHEILD

EAST SUFFOLK CHAMPIONS – Great Blakenham

WEST SUFFOLK CHAMPIONS – Barking

SECOND DIVISION CHAMPIONS For the Shire Sports Trophy

WINNERS – Barrow

RUNNERS UP – Bentley

THIRD DIVISION CHAMPIONS

WINNERS – Nayland

RUNNERS UP – Polstead

SUFFOLK SINGLES CHAMPION

Linda Cooke - Withersfield

SUFFOLK PAIRS CHAMPIONS

Keith & Neil Jolly - Brockley

SUFFOLK TRIPLES CHAMPIONS

Sam, Peter & Tom Runnacles - Barking

SUFFOLK FOURS CHAMPIONS

Peter & Colin Fellingham, Sue & Graham Davey - Cockfield